

Volunteer Sign Up and Background Check Information

Thank you for your interest in becoming a Klein ISD volunteer. Signing up is done online through the district's website and involves two parts: completing a volunteer application and a criminal background check. Following are step by step instructions for completing both required items.

Both the Volunteer Sign Up and Criminal Background check must be completed for your application to be processed.

Volunteer Sign Up and Criminal Background Check Instructions

1. Log on to the district's website, www.kleinisd.net.
2. Click on the "Community Resources" link on the left side of the page.
3. Go to "Volunteers" and click that link.
4. Click the "Sign Me Up!" link on the left side of the page.
5. In the center of the webpage, click the blue "Sign Me Up" link.
6. This will open in a new window. Once you finish filling in the form, click "submit."
7. Go back to the original "Sign Me Up!" page, and click on the blue "Criminal Background Check" link in the center of the webpage.
8. A new window will open. At the bottom of the page, it will ask if you agree to the criminal history/background check. Click "Fill in Background Information" to continue.
9. Fill in your information and make sure to initial the bottom to give your consent again.
10. Click "Save."
11. Once you have submitted **both** the Sign Me Up form and the Criminal Background Check form, you are done.

How can I complete this process if I do not have a computer?

You are welcome to visit any KISD school to use a computer available in the Welcome Center.

Additional Information

- The background check will take up to ten business days.
- A volunteer coordinator or campus staff member will call you when your name appears on the approved database.
- Call the campus where you will volunteer if you have questions about how to begin your volunteer service.
- Any volunteer declined because of the criminal background check will receive notification in writing.
- At no point will a principal or volunteer coordinator receive information about a person's criminal background check; all information will remain confidential.
- To arrange a confidential conference about non-approval, call Dr. Alton Smith at 832-249-4240.